



BMS SCHOOL OF ARCHITECTURE

Ref. No: 15-128/BMSSA/2021-22/Circular/ 965

Date: 12.02.2022

CIRCULAR

All the B. Arch Students of BMSSA are here by informed to strictly follow the below mentioned Covid-19 guide lines to attend the Off-line Exams of Academic Year 2021-22.

COVID-19 examination guidelines from College

Instructions for students:

In order to contain the spread of Novel Coronavirus (COVID-19), with reference to the VTU guidelines BMSSA has created few guidelines to be followed by students appearing for the upcoming offline / theory examinations at the BMSSA. They are as follows:

1. Students must report to college 1 hour 30 minutes before start of examination in order to facilitate thermo gun check, hand sanitization and maintaining physical distancing.
2. Thermal screening will be done at the entrance gate.
3. **All students must install the Aarogya setu app on their mobile phones as these are prerequisites to appear for the examination.**
4. Checkpoint -1 you will be asked to show hall ticket and College ID card and Aarogya-Setu application installed.
5. At Checkpoint -2 near the building entrance, Footwear sanitization, hand sanitization will take place before entering the building. Students will have to stand in queue along the designated floor markings.
6. Also, Students must carry their Hall Ticket and College ID card at all times as it will additionally serve as a pass for movement in restricted areas.
7. Each individual must keep safe distance from other students inside the campus. There are floor markings painted inside and outside the building premises for students to maintain safe social distancing and students are required to follow them strictly.
8. The BMSSA staff will assist students with directions and instructions, and the students are requested to cooperate with them.
9. Each student must carry their own drinking water bottles.
10. Bags, wallets, cash, loose paper and electronic devices are not be allowed within the examination hall, they can be kept in the designated spaces outside the hall. Avoid bringing any other valuables items as the college will not be responsible for the loss of belonging in case.
11. Students with any specific medical condition must inform their assigned proctor about the same well in advance so that we can make the necessary arrangements.
12. Students have to pick the answer books from the answer book tray and the Answer books should be to be kept in the collection tray when the room superintendent asked to submit it.
13. Students must sanitize their hands at the time of entry and after signing the Attendance Sheet.
14. Students are permitted to carry their own hand sanitizer and water bottle into the exam hall, if they wish.
15. Students must not share anything with other students, such as water bottle, hand sanitizer, calculator, drawing instruments etc.



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16. If a student has symptoms of fever, cough and/or cold, they must request the college one day in advance, to seat you in a separate room. This will ensure the safety of your fellow students and staff.
17. Enter and exit college premises and exam hall in an orderly fashion and maintain adequate physical distance at all times. Do not crowd or gather in large numbers.
18. No candidate shall be permitted to go to toilet during the period of examination.
19. All candidates should take their designated position 30 minutes before the commencement of the examination. a warning Bell will be given 10 minutes before the commencement of the examination and a bell will be given at the beginning of the examination when question papers will be distributed and the candidates should start writing the answers.
20. No candidate will be admitted after 30 minutes of the commencement of the examination and shall be allowed to leave the examination hall before 45 minutes of commencement of the examination.
21. No Candidate should leave his or her seat during the last 10 minutes.
22. The candidate should see that the room superintendent has appended his or her signature at the specified space on the answer book before he or she hand it over to the room superintendent


DIRECTOR
BMSSA



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1. All students, BMSSA
2. Office Copy